



Our Lady's Secondary School
Castleblayney
Co. Monaghan

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Principal: *Mr. Eddie Kelly*
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September 2nd 2024

Dear Parent & Guardian,

I hope that you and your family are keeping safe and well. It is that time of year, a time filled with excitement and opportunity when we begin to plan for those students who will begin their second level education with us in September 2025.

We are currently planning our Admissions Procedures for the 2025 /2026 academic year and please see below some important information in relation to our enrolment process:

- As part of our enrolment procedures we have developed a number of digital presentations that are available on the enrolment section of our school website <https://www.olss.ie/admissions>
- Parents / Guardians & students will have the opportunity to visit the school on Open Night Thursday September 26th at 7.00pm. This event is an excellent opportunity to experience our school atmosphere and get a glimpse of the vibrant school community that makes up Our Lady's.
- Enrolment for September 2025 will open on October 1st 2024 and will close on October 25th and numbers are capped at 144 places. Enrolment forms are available from the school office from Friday September 7th and are also available on the school website <https://www.olss.ie/admissions>

Here in Our Lady's we realise how important the transition from primary school to secondary school is and how important it is for you as parents / guardians to have as much information as possible, before deciding on the second level school to which you will entrust your son / daughters' education to. If you have any queries or concerns please do not hesitate to contact the school office to arrange an appointment to speak with a member of our Senior Management Team.

Thank you for considering our school as a potential partner in your child's educational journey. We are excited about the prospect of welcoming your family into our school community and working together to nurture your child's growth and development.

Yours sincerely,

Mr. Eddie Kelly
Principal